



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		GOVT. DEGREE COLLEGE UDHAMPUR
Name of the head of the Institution		Prof. Subhash Chander
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01992270239
Mobile no.		9419160428
Registered Email		iqac@gdcudhampur.in
Alternate Email		principal@gdcudhampur.in
Address		Near PWD Dak Bunglow NH 44 Udhampur- J&K-182101
City/Town		Udhampur
State/UT		Jammu And Kashmir
Pincode		182101

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Semi-urban			
Financial Status		central			
Name of the IQAC co-ordinator/Director		Prof. Gurvinder Raj Verma			
Phone no/Alternate Phone no.		01913559581			
Mobile no.		9419253303			
Registered Email		iqac@gdcudhampur.in			
Alternate Email		hod.sericulture@gdcudhampur.in			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://gdcudhampur.in/aqar			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://mirror.devikacloud.in/academiccalendar.docx			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.73	2016	19-Jan-2016	18-Jan-2021
6. Date of Establishment of IQAC			25-May-2006		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
EDP Training Programme		03-Mar-2020 28		25	

International Conference on Water Conservation	02-Mar-2020 03	180
Alumni Meet	19-Feb-2020 01	100
Maiden Parents Teacher Meet	08-Feb-2020 01	150
FDP workshop on Personality Development and Communication Skills	22-Jul-2020 07	90
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. Degree College Udhampur	RUSA	Higher Education Department Civil Secretariat, Srinagar, Govt. of Jammu and Kashmir	2019 365	107
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9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- To throw light on college achievements in preceding years with respect to academics and extracurricular activities, a maiden Parents Teacher Meet was organized
- To invite valuable suggestions from Alumni for further improvements in facilities and introduction of latest market oriented programmes by organizing

Alumni Meet. • Conduct of EDP TRAINING PROGRAMME with an object of Inculcation, development, and polishing of entrepreneurial skills among students. • To understand the ageold sense and essence of coexistence and sacrosancting the elements of nature, particularly water and its scarcity and depletion, an International Conference on Water Conservation was organized. • To arrange a specialized platform for water conservation world fame clinical experts with their extra ordinary achievements namely Padam Shree Chewang Norphel, the Glacier Man of India, Sh. Sonam Lotus, The Weather Man of JK, Sh. Sham Sunder Pallival the father of Ecofeminism from village Piplantari, Rajastan.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Teaching faculty motivated to undergo orientation, refreshers courses, FDP and attend workshops, seminars	Many of the faculty members attended the faculty development and training programmes.
To revise curriculum of different courses as per the requirement of subjects.	HODs attended BOS meetings of University of Jammu and accordingly syllabi got the approval from University's Academic council.
To identify the resources available in the college and drafting a policy for maximum mobilization of these resources.	Areas identification process initiated for the preparation resource mobilization policy and maximum utilization.
To conduct a training program for students to polish their entrepreneurial skills.	A four week EDP TRAINING PROGRAMME was held in association with ITTCO J & K on 03-03-2020
Conduct of National and International seminars and FDP workshops	International Conference on Water Conservation was held on 02-03-2020 and FDP workshop on Personality Development and Communication Skills on 22-28-07-2020
Encouraging students to participate in extension activities being organized by college.	Various activities by NCC and NSS students were organized.
To improve library functions such as circulation, cataloguing, Acquisitions, Serials Controls by shifting from manual to automation in phased manner	Automation process is in progress for improving the smooth functioning of library with modern techniques.

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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	26-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The college has partial Management Information System to provide information to all the stakeholders regarding admissions, assessment tests, uploading of test files, faculty details, result statements etc. The college is trying its best to provide information through all the possible ways to its students and in future shall work on different modules.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

GDC Udhampur is committed to provide a distinctive learning environment to our students. The vision and mission of the college is stated below: VISION "Govt. Degree College Udhampur envisions committing itself as a dynamic institution of Higher learning for the intellectual enrichment of minds to produce valuable and harmonious human resources suitable to serve the community." MISSION ? To grow as a centre for generating intellectual wealth by offering high quality, varied and relevant academic programs that foster critical thinking among the youth to create a knowledgeable society. ? To promote and instill the ethics of social, cultural, national and global significance among the youth through higher social interactions and extension programs that make them enlightened and responsible citizens. ? To ceaselessly audit, introspect and evaluate the existing mechanisms, upgrade them to make them relevant and innovate to achieve educational excellence. The vision and mission of GDC Udhampur are corroborated with the objectives of the institution and reflects the commitment towards holistic development of the students and inculcating national and human values in them through academic, co-curricular and socially meaningful activities. Mission of GDC focuses on student empowerment and in developing, functioning and performing in the global scenario. Also, the Institution focuses on developing new paradigms and inculcating national values for holistic development of the students. The teaching, learning and evaluation schedules are strictly as per the Academic calendar notified by the Jammu University. The college has well qualified, dedicated and experienced faculty. The pedagogy at GDC provides ample opportunities for students to develop into a trained and competent lot by keeping abreast of the ever changing technologies. The college aims to achieve and excel as the premiere academic as well as professional institution of the country. The traditional classroom teaching is supplemented

by regular tests, tutorials, group discussions, extensive lab work, projects, seminars and industrial exposure by way of industry visits. While teaching students and keeping pace with the evolving definitions and concepts, a sincere effort is also made to cover the latest developments in each subject area. The classroom environment is congenial and makes learning proactive and the students learn a sense of team spirit, responsibility and professional integrity. It helps in building a healthy student-faculty bond, which develops students to their fullest potential and harnesses the best in the teachers. The institute and Faculty members adopt numerous policies for bridging the knowledge gap of the enrolled 'weak' students to enable them to cope with the programme of their choices as well as promote, reward and facilitate 'advanced' learners. This includes mentorship, tutorials and remedial teaching. The entire approach is student centric. For well-planned curriculum delivery, tests and lesson plans are conducted by every Faculty member before commencement of examination. As per the lesson plan the contents are delivered to the students and it is monitored by respective head of the departments and members of IQAC Committee. Internal tests are conducted to evaluate the performance of students. Students regularly make PowerPoint presentations. Continuous review of the progress

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Entrepreneurship	Nil	01/08/2019	365	Employability/ Entrepreneurship	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	PUBLIC ADMINISTRATION	16/07/2020
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	PUBLIC ADMINISTRATION	16/07/2020

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	27	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
04 weeks Training Programme by JK ITCO	03/03/2020	25
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Summer Internship	27
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Students Feedback Regarding the Teachers Session (2019-20) Teaching and Learning Techniques: As per the feedback of students, PG Hindi students were highly satisfied with the teaching leaning techniques. It has been found that teachers provide best advice to the students and they have the ability to design evaluation strategies. Students of BCA, BBA, PG Chemistry, PG English, B.com, Bsc and BA observed ICT usage in conduct of class. Overall, students were satisfied with the teaching and learning techniques. Teacher's Contribution towards Class: The result of the students' feedback revealed that teachers are efficient enough to contribute towards their class by their effective communication skills, accessibility in and out of class and by their significant efforts in course coverage. Teacher's Preparation for Class and Material Availability for Students: Students of UG and PG agreed with the outstanding preparation by the teachers for the class by putting their significant efforts. Students of PG were moderately satisfied with the library material and facilities for the course. Course Content and Knowledge Base: The results showed that students of BA, Bsc, BBA, B.com, PG Hindi and PG Chemistry were satisfied with the course content and knowledge base of teachers. Further, Students of PG English were moderately satisfied with the content of the course. Teacher's efforts Fairness: All the students including UG and PG were satisfied with the teachers' efforts and fairness in the internal assessment. Course Applicability and Relevance: According to the students' feedback, it has been found that students are satisfied with syllabus of each course, course content and knowledge base of teachers. Despite moderate satisfaction was observed by PG English in terms of syllabus of each course and course content. Source Material and Learning Values: Students of PG were moderately satisfied with source material and learning values among teachers in terms of their knowledge, concepts, manual, skills, analytical abilities and broadening perspectives. Also, students of UG found learning values among teachers and availability of additional source material. Relevance of Material: All the students of UG and PG agreed that there is applicability/ relevance of course in real life situation and teachers have clarity and relevance of textual material. Extent of efforts required by Students: As per the students' feedback teachers of BBA, B.sc, B.com BA encouraged them to participate in the teaching learning process. Teachers prepared their topics well, helped the students in the clarification of doubts and encouraged their efforts to learn. Accessibility and Ability of Teachers: All the students found that teachers are capable of designing quizzes/tests/assignments/exams projects to evaluate the</p>

students' understanding of the course and they have sufficient time for feedback also. Teacher's Aptitude: As per the students' feedback, they were satisfied with the communication skills (in terms of articulation and comprehensibility) of teachers, interest generated by the teachers and ability to integrate course material with environment. Further, they revealed that teachers have vast knowledge about the subject and content therein. Overall, all the students showed satisfactory results for teachers' aptitude.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA	520	584	584
BSc	BSc.	590	425	425
BCom	BCom	80	129	129
BBA	BBA	30	45	45
BCA	BCA	30	11	11
MSc	Chemistry	22	24	24
MA	English	17	11	11
MA	Hindi	27	6	6
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1194	41	55	6	61

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
61	41	5	2	4	3
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Government degree college, Udampur, offers a 'Mentoring System' through which a group of students are assigned to a group of faculty members at the commencement of their academic session. The main objective of this mentoring system is to provide a reliable and comprehensive support system, to motivate students to excel in both academic and non- academic fields and to make the most of their life at the college. The mentoring system of our College ensures that the students adapt to the dynamic learning environment and lead their ways

into highly successful careers. Students get access to a support system during the crucial stages of their academic, professional and intellectual development. It also enhances the students' confidence and challenges faced by them setting higher goals and offers psychosocial support for the students. This help the students to develop the interpersonal skill and offers the students an exposure to diverse academic and professional perspectives, and experiences in various fields. Mentees get a direct access to powerful resources of the institution and lays the foundation for the students to reach greater heights in their professional lives. Mentors will play the major role in pointing out the slow learners. Mentors will pay special attention for them. This may help the institution reduce the rate of dropout at very initial level. The major criteria for identifying slow learners are their H.S. marks, performance in class tests and personal interaction with those students. Mentors will help the students to understand the challenges and opportunities present in the college and develop a smooth transition to campus life. Mentors will also counsel academically backward students and play an important role in helping troubled students cope with academic, extra-academic and personal problems.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1235	61	1:20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
71	61	10	11	22

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Prof. Yash Pal Sharma	Assistant Professor	Sahitya Academy
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	VI	16/05/2019	05/07/2019
BBA	BBA	VI	26/04/2019	05/07/2019
BCA	BCA	VI	26/04/2019	05/07/2019
BCom	Bcom	VI	16/05/2019	05/07/2019
BSc	B.Sc.	VI	16/05/2019	05/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The evaluation process of the College is according to the dictates and norms of the University of Jammu. To some extent the teacher concerned is at liberty to take stock of the all over performance, credibility and behavior of the student and reward him accordingly. The date sheet for internal Assessment Tests is prepared by the College, displayed on the central notice board and also sent to

respective departments. The CBCS also follows semester system. The Continuous Internal Evaluation system is framed by the College itself. Teachers evaluate a student in a course through interaction with the students, written tests, class presentations, subject-specific quizzes, projects in sciences etc. The internal Assessment Tests comprise 10 and 20 marks respectively as per the subject credits. This enables the teacher to get a positive feedback on a students overall understanding and enhances the teaching-learning process. The internal assessment system is based on the pattern of University Examination and this entire process is coordinated by a central Internal Examination Committee headed by a Convener along some other experienced teaching staff. The awards that the students obtain in these internal Assessment tests are sent to the University which are further added to their performance at the University Examinations. During the year 2019-2020. The internal assessment was carried out according to the above norms for 2019 semester but due to covid-19 pandemic, as notified by the affiliating institution, the internal evaluation system was modified and it also gave a boost to the online mode of teaching and evaluation. An online learning portal i.e., devikacloud.in has been designed by the college which served the purpose of e-learning as well as evaluation. Online submission of assignments was done by the students and evaluation was done on this e-learning portal. This hassle free mode of evaluation not only benefitted the students to give exam at the comfort of their homes but it also helped the college to follow the SOP's of the covid-19 pandemic. Examination forms were filled online by all the students during the given period. Our efforts include Internal Squad, surprise tests, open book tests, reports on study tours, field visits, excursions, quiz contests, poster competitions, etc for the over-all progress of the students. Online seminars, webinars and quizzes were also conducted during covid-19 pandemic. Keeping in view the standard and dedication of the College, an examination Centre of the IGNOU, Study centre for IGNOU and directorate of distance education (DDE) study centre, University of Jammu., are also established. Various competitive examinations like JKSSB exams, numerous medical and other professional exams are also carried out in college exam centre.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Normally the Academic Calendar is designed by the department individually and then submitted to the Principal wherefrom a combined College Calendar of activities is displayed for the information and the staff of the College. All the events are carried out on the Campus strictly in adherence to the prefixed Academic Calendar. Besides, a bare outline of activities to be initiated and organised in the College are mentioned in the College Prospectus also. The College Prospectus in fact presents a general introduction to the institutional policies and programmes in regard to the betterment of the students. All the information contained in the College Prospectus and the College Academic Calendar are made available to the students on College Website as well. The internal exams are held according to a time table announced in advance through notices circulated in the classrooms and on the display board. The affiliating university prescribes the overall framework of time as far as examination time table is concerned. The departments conduct all their continuous internal evaluations within this broad framework.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gdcudhampur.in/igac>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MA	MA	HINDI	26	14	53.84
MA	MA	ENGLISH	38	17	44.73
BBA	BBA	BBA	42	27	64.78
BCA	BCA	BCA	15	11	73.33
BCOM	BCom	BCOM	67	50	74.62
B.SC.	BSc	BSC.	401	214	54.36
BA	BA	BA	252	198	78.5
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.gdcudhampur.in/SSS>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
IQ Level	Mr. Pushpinder Badyal	Alka Memorial Mathematics Context	Nil	IQ Level
Research Work	Ms. Meenakshi Raina	Institute of Scholars, Bangalore	Nil	Researcher
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
01	Incubation Centre	Department of BBA Govt.	Skill India	Entrepreneurship	Nil

Degree
College
Udhampur

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	1	Nil
International	Electronics	3	Nil
International	Commerce	1	Nil
International	Chemistry	1	Nil

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	1
Botany	1
History	3
Biotechnology	2
Geology	5
Chemistry	2
Electronics	7
English	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations	Institutional affiliation as
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					excluding self citation	mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	33	46	14	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day	NSS Govt. Degree College Udhampur	15	250
Plantation Drive	Department of Botany, in Collaboration with Jammu Sports Club(NGO)	5	100
Van Mahotsav/Plantation Drive	Department of Botany, Department of Urban Forestry	5	100
Swachh Bharat ABhiyan	NSS	3	100
Symposium on World Statistics Day	Department of Statistics, GDC Udhampur	2	18
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Research Work	Young Researcher Award	Institute of Scholars, Bangalore	1
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Anti Drug	Red Ribbon Club	Anti Drug Rally	5	100
Personality Development and	Geology	FDP Workshop	4	75

Communicatio Skills				
Heritage Club	INTACH Jammu Chapter	National Heritage Volunteer Workshop	2	100
Nature Club	Nature Club GDC Udhampur	700th Treek Talk	4	150
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	Null	Null	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Bhaskar Degree College Udhampur	27/02/2019	a To promote and enhance academic interest between GDC Udhampur and BDC Udhampur, To promote advice for implementation of quality education of BDC Udhampur, To promote research/Academic activities between the institutions	250
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
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111.05

110.94

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Others	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Koha	Partially	Null	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5562	Null	850	402560	6412	402560
Reference Books	4365	Null	Null	Null	4365	Null
e-Journals	15	2500	15	2500	30	5000
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Prof. G. R. Verma	Sericulture	www.devikacloud.in	Null
Prof. Shajji Khan	English	www.devikacloud.in	Null
Prof. Rakesh Kumar Goswami	Computer Applications	www.devikacloud.in	Null
Dr. Vipul Chalotra	Commerce	www.devikacloud.in	Null
Dr. Pallvi Bhagat	BBA	www.devikacloud.in	Null
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	75	2	3	0	0	2	25	300	0
Added	1	0	1	1	0	0	0	0	0
Total	76	2	4	1	0	2	25	300	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

300 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
www.devikacloud.in	http://www.devikacloud.in

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
50	35.6	60.5	60.5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

All the affairs of the institute are managed by various committees headed by the Principal. The Principal of the college convenes meeting of IQAC Coordinator, convener of Advisory, Academic, Purchase and Development committees appraising the quorum about status of financial position of the institute. The college Development committee headed by the Principal monitor the civil works carried in the institute and is entrusted with maintenance, upkeep and upgradation of infrastructure. Funds are sought from Administrative Department for the same. The convener Development committee conducts periodic checks to ensure the maintenance of the infrastructure. All HODS and conveners of different committee are informed to submit requisition for items required for smooth conduct of affairs of the institute for the academic year. After thorough deliberations, budget is prepared and funds received are allocated keeping in view students' strength of each department. Purchase is done through proper tendering or on GEM portal following all codal formalities. The HODS are accountable to the Principal who organize efficiently workforce, maintaining duty files containing details about their individual fixed responsibilities etc. Every department maintains a stock register of the available equipment. Annual verification of the stock is carried out at the end of year. The Lab. Assistants under the supervision of concerned HOD maintain the efficiency of the college computers, accessories and other lab. equipment. In order to maintain the hygiene, adequate in-house staff is employed so as to provide a congenial learning environment. Daily cleaning and maintenance of classrooms, laboratories, staffrooms, and washrooms is assigned to supporting staff designated for each floor. Two full time gardeners assisted by ground staff maintains the green cover of campus. The campus is monitored through CCTV

surveillance cameras. Every year the Department of Physical education prepares a yearly calendar of the sports activities to be held in the college and tries to meet the set target in line with the sports calendar prepared by the University of Jammu. The College has a well-furnished library accessible to the students and the staff throughout the year. The staff deployed for its maintenance is well trained and the functioning is coordinated by a professional Librarian.

<http://www.gdcudhampur.in/agar>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial Aid	32	220000
Financial Support from Other Sources			
a) National	Social Welfare	107	Nil
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Planning a Tech Career	19/07/2019	35	Department of Computer Application
International Yoga Day Celebrating	22/06/2019	150	Patanjali Udhampur
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Guidance and Counselling	70	70	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
18	18	6

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	174	BA/B.SC./B.Com/BBA/BCA	Govt. Degree College Udampur	University of Jammu	MA/M.Sc.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
GATE	1
Any Other	4
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college students participate and represent themselves in various academic and co-curricular activities of the college as per the calendar of activities for that particular year. The students participate in various programmes like Independence day celebration, Inter-Collegiate Competition on Ozone Depletion, N.S.S Day celebration Gandhi Shashtri Jyanti Celebration, Seven Day Special Summer Camp by NSS Unit, Yoga Camp, National Unity Day Celebration, Celebration

of N.C.C Day, Blood Donation Camp, Painting Competition, Traffic Awareness Rally, Celebration of Republic Day (NCC), Multilingual Mushaira, Educational Tour and picnic, National Heritage Volunteer Workshop and Tree Talk. The students also arrange Fresher's as well as farewell parties for fresher and outgoing students. At the time of printing and publishing of college's Newsletter and Magazine "DEVIKA", they are also the part of Editorial board in English, Hindi, Dogri and Urdu sections. During academic stay in the college, students participate in Sports, NCC, NSS, debates, symposium, workshops, computer literacy programmes cultural activities, painting and poster competitions organized by Jammu University and other bodies/institutions.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

107

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

For ensuring the systematic growth of the institute decentralization practices and participative management at various level is a regular feature. Vision and mission of the Institute which is futuristic in nature is translated into action at different level under the suggestions and guidance of IQAC. This approach is need of the hour to satisfy the needs of society through involvement of each one in the process. The governance comprising of different committees play a significant role in the evolutionary reforms towards positioning the Institute in the preferred list of all stake holders. The important administrative activities of the college are coordinated through different committees by active participation of the faculty members. To fulfill the different requirements of the college in different administrative and academic related activities involvement of all stakeholders is ensured during the session. Regular meetings are being carried out to discuss different agendas, their implementation and feedback mechanism for achieving the goal of excellence is a regular feature. Monitoring by IQAC for ensuring the implementation of prioritized areas required for the betterment of the institution and also suggestions to different committees and departments for improving their related fields from time to time is a regular feature. Ultimately based on the Vision and Mission of the Institution, Quality Policies are framed and driven by the needs of the stakeholders. The Institute believes in promoting a culture of delegation of powers through strategic policies. Institute has a perspective plan developed by Principal and HOD's with suggestions of IQAC and various committees heads for every session. Deployment of the quality policy is done by providing requisite academic infrastructure, learning environment and harmonious work culture. Student's surveys and feedback from all the stakeholders plays vital role in framing and revising

policies. Internal Quality Assurance cell (IQAC) formulates perspective plan taking into consideration inputs from all stake holders. This plan is presented and deliberated by Institute Development Committee under the chairmanship of Principal to get consensus. After approval the developmental plan related to academic growth and overall development of the institute is forwarded to different departments and sections for its effective implementation. The Institutional policy believes involvement of all stakeholders for result oriented initiatives during every session.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	<p>The institute has adopted different innovative processes towards TLP like</p> <ul style="list-style-type: none"> a) Educational Projects, Seminars, lecture by experts relevant to different subjects b) value added courses c) inclusion of field visits, industrial visits and students related workshops etc. d) wide access to internet facility to inculcate online learning and easy access to online study material e) effective teaching and learning by ensuring the availability of e-books, e- journals etc. f) appointment of contractual lecturers through centralized process for filling the vacant posts for the session for smooth transaction of curriculum g) use of latest IT tools for effective teaching h) focus on slow learners besides coaching for different competitive examinations i) regular feedback from students regarding teaching process and other issues and analysis of the same from time to time by IQAC and suggestions for any required measure for strengthening the teaching learning process j) regular monitoring of teaching learning process like required attendance, regular class lectures and practicals, assignments, class tests, group discussions, analysis of overall academic activities.
Curriculum Development	<p>Since our institute is affiliated to University of Jammu, so it abides the changes in curriculum as prescribed by the University. However at institutional level teaching action plan and academic calendar is in place for every department for the session. For any change in curriculum in</p>

different subjects senior faculty members participate in Board of Studies (BOS), and other subject related committees along-with Chairmen of concerned subject/department from university who contribute in framing of syllabus regularly. Institute believes in inclusive growth of academics as per the global requirements, thus to achieve this, regular feedback is sought from stakeholders and suggestions are analysed, summarized and incorporated in curriculum while updation of the same at University level in BOS. The purpose of this Policy is to provide a framework for obtaining, summarizing and documenting information on student and stakeholder perceptions of the quality and effectiveness of the Institute's curriculum.

Examination and Evaluation

Examination and evaluation process is carried out as per affiliating University guidelines for the same. However schedule for theory and practical internal assessment is carried out by routine offline mode as per centralized institutional date sheet. External Practical examinations are conducted at Institution level after announcement of tentative schedule for the same by University. The other evaluation parameters includes, Projects, tutorials, Seminar, lectures, tour reports etc. which is based on curriculum and is part of continuous assessment. Based on type of assignments, attendance, understanding and submission of assigned task in different forms the students performance is evaluated and grades/marks are assigned to them. This whole mechanism of evaluation is monitored and assessed by the subject teacher. At the end of the semester, Practical/Oral/Presentation is to be conducted and assessed jointly by internal and external examiner appointed by the affiliating university wherever applicable. The marks obtained by the students in different modes of assessments are forwarded to the university through soft copy as well as hard copy. Whenever any new system of evaluation is adopted by affiliating university, the same is first discussed at faculty meeting and then the same is implemented in college

as per its framework. The information regarding any type of examination is given wide publicity through print and electronic media. This information also remain available on university website as well as Institutional website and notice board. The college is following the examination and evaluation system strictly as per university guidelines.

Research and Development

Institutional Research and Development Cell motivate the faculty to undertake research activities in their subjects besides publication in peer reviewed journals. Sustained efforts are done to create interest and motivate faculty to take up research projects in cutting edge technology along with inculcating research attitude in students. Motivation of faculty and students for solving social challenges through technological innovations is always encouraged. The faculty is given the opportunity to present their research work in International/National/State level Seminars, Conferences, Workshops etc. Faculty members along with students regularly organize different research related events at National/International/ State level. for promoting the research activities central library is regularly updated with latest online research papers/Journals/Periodicals etc. Promotion of published research work and for encouraging future researchers display/exhibition of such work in central library is always promoted. For inculcating the research temperament among the students lab. infrastructure is enriched periodically after the discussion with stakeholders from time to time. Identification of potential areas for research in different subjects, possibilities of collaborations and MOUs is always discussed and prioritized by Research and Development Cell.

Library, ICT and Physical Infrastructure / Instrumentation

The Institute is equipped with very rich library as well as other physical infrastructure to augment the growing demand of quality education by the learners. Regular updation of library through books, journals, periodicals and other materials as per requirements of different subjects and classes is a regular feature. Library has used KOHA

software for Library Automation and N-LIST for E Resources. Digital library and Wi-Fi system is available in library for utilization of E-resources. Library facility is available for staff and students with adequate number of books and seating arrangements for potential readers. Procurement of more equipments, books, teaching aid and lab. material is carried out as per requirements and funds availability for the same. Much emphasis has been given on enriching the ICT infrastructure along with lab. equipments during the session. Renovation of different labs. in the departments like Zoology, Botany, chemistry has been carried out during the session.

Human Resource Management

The institute believes in effective management of available human resource for smooth functioning of the same. Constitution of different committees in the beginning of the session ensure the proper utilization of available human resource for taking care of different requirement at teaching and non-teaching level. Teaching staff is encouraged for participation in refresher, orientation, workshops and capacity building programmes to tap the optimal potential of every individual for ensuring healthy educational environment. Innovative teaching practices by teaching faculty, training to non-teaching staff ensure the quality education. Health check-up, sports activities, curricular and co-curricular activities, NCC and NSS activities also ensure effective management of available human resource during the session. Recruitment of teaching staff on permanent basis is through JK-PSC and for academic arrangement teaching faculty selection is done by Nodal college as per prescribed norms. Selection of non-teaching staff on permanent basis is done by JK-SSB, whereas Local Staff on need base is engaged through selection committee comprising of senior faculty members headed by Principal after following due procedure for such appointments. APRs in case of teaching faculty is reviewed by the Principal and forwarded to JK Higher Education Department for Promotions, whereas in case of non-teaching staff APRs and for class IV work and conduct certificate

by Principal is forwarded to Director Colleges J and K Higher Education Department for promotion and overall performance of the employee. All service rules are applicable to employee of different categories.

Industry Interaction / Collaboration

Students are given an opportunity during every session to visit different industries as well as field extension centers for understanding the relevant part of their curriculum. The major visits includes, visit to Poultry farm, Fish farm, Animal farm, some industrial units etc. This has helped to improve the teaching learning process for faculty as well as students. Deserving students are given an opportunity to acquire different skills through Govt. funded initiatives like UDAAN or placement in different companies through campus placement drives. Interaction with leading industrialists at local level is a regular feature At the start of semester, every subject teacher has to compile all the details of different activities related to curriculum like visits to different centers, expert talks/ interactions, tentative date, plan sheet, budget etc. At the end of session detailed reports for all such activities are submitted to IQAC for appraisal. Alumni working in reputed industries along with local leading industrialists are regularly invited for interaction with students about career opportunities in industrial sector. Entrepreneurship orientation activities are arranged for students.

Admission of Students

Admission in different streams is carried out strictly as per merit and intake capacity in case of UG courses, whereas for PG courses centralized admission is done through common entrance test by University of Jammu and then students are allotted to different PG courses to the college as per intake capacity. The information regarding admission is disseminated through print and electronic media. College website and social networking sites also play an important role in circulation of information regarding admission. Admission brochure plays an important role in circulating the basic information regarding the working structure of the college. Counseling of

students and parents is done during admission process as well as after the admission by different faculty members.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Finance and Accounts</p>	<p>Finance and accounts section maintain the record manually for carrying out various accounting activities. Principal is authorized signatory for any financial transaction, however involvement of different committees is also ensured before processing any bill wherever required. Financial codal procedure is always followed for transparent financial activities in the institution, as financial audit is carried out during every financial year to ascertain the proper utilization of funds as per laydown procedures. All account activities like, Cash Book/Bank Book maintenance, maintenance of ledgers, Fees registers etc. Bankreconciliation statements (BRS) are prepared using common software and by tallying the bank statement with ledgers. Preparation of salary bills using MS excel sheet along with ledger maintenance is in practice. Paysys is being used for salary purpose.</p>
<p>Planning and Development</p>	<p>Detailed planning regarding teaching and infrastructure development is carried out in the beginning as well as during the session for uplifting the overall standard of institution like every year. Feedback of students and other stakeholders are collected and analyzed by IQAC or college advisory committee for taking the necessary steps wherever required. Repairing and renovation of existing infrastructure is carried out regularly. Enrichment of laboratories with new instruments along with repairing of non-functional instruments is carried out regularly. Enrichment of Library with new books is a regular feature and information regarding the existing books is streamlined by using KOHA. This helped in organizing the existing books with more accuracy besides easing the distribution of same to the students. Use of Google sheets/excel sheets is done for data transaction of academic and administrative nature. Use of BEAMS and Paysys for official work is under consideration. Maintaining the record</p>

of marks obtained in assignments or internal assessment test and then submission of same to the University in soft form is done through available softwares. Digitized record of minutes of the meetings as well as all official communications is also maintained.

Exposure of students to different curricular and co-curricular activities is planned through concerned conveners for ensuring the better opportunities available to them through different platforms. The required facilities are ensured to them as a part of planning and development.

Administration

Principal is the sole authority for financial management in consultation with different committees, whereas other parts of administration is managed through different committees framed in the beginning of the session as per required composition for the same. Regular meetings of different committees are held to plan and execute the different decisions required for the benefits of the Institution.

Involvement of teaching and non-teaching staff in different decision making process is ensured as a part of decentralization of powers and effective administration. Majority of the record maintenance related to administration is carried out manually as well as with the help of MS word or MS excel sheet software

Student Admission and Support

Admission to different streams and semesters is carried out as per the affiliating university guidelines during the session. Admission to 1st Sem. is strictly as per merit while for rest of the semesters admission is as per university guidelines. Wide publicity regarding admission is given through print and electronic media. Detailed admission brochure is provided to every student along with admission form. Merit list is displayed on college website as well as on notice board for students information. Rest of admission process is completed through admission committee. Student admission and its related data is maintained online as well as offline. Parents as well as students are provided with proper guidance regarding different courses as well as subject combinations during admission process. After the

completion of admission process Parents Teacher Meet as well as Induction programme for new students is held to make them familiar with the working of college.

Examination

The college follows the affiliating university guideline regarding examinations. Internal assessment for theory and practicals is held at college level and the record for the same is forwarded to the university. External examinations for theory and practicals are held as per centralized date sheet and evaluation process is completed by university itself. Different types of examinations other than affiliating university are also held in the college with the assistance of college administration. Various activities pertaining to examination are carried out using MS Word and MS Excel sheet. Following tasks are executed using these software's. a. Examschedules of University examinations b. seating plan for examinations c. Examination Summary of students d. Examination results etc.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Multilingual Mushaira organised by GDC, Udhampur in collaboration with	Nil	01/02/2020	Nil	30	Nil

	JKAACI					
2019	National Seminar on Technology Tradition, Heritage Culture	Nil	26/03/2019	Nil	130	Nil
2019	Heritage Volunteer Training by GDC Udhampur	Nil	03/04/2019	Nil	Nil	Nil
2019	"Srijan'' A Step towards creation .one week workshop on Translation, by Dogri Sanstha GDC Udhampur, JK	Nil	09/04/2019	15/04/2019	Nil	Nil
2019	Virtual Interaction on "Career in Theatre, Media, Cinema and Journalism	Nil	10/05/2019	Nil	Nil	Nil
2019	Virtual Interaction on Data Analytics with IT Tycoon Ashley West, from Australia	Nil	29/05/2019	Nil	Nil	Nil
2019	One week FDP- cum- Workshop " Personality Development and Communication Skills", GDC Udhampur, JK	Nil	22/07/2019	28/07/2019	80	Nil
2019	Internat	Nil			Nil	Nil

	ional Conference on Global challenges , Innovation and Sustai nability of Mankind "Unravelli ng the Mind's Eye", by GDC Udhampur		31/10/2019	02/11/2019		
2019	National Conference on "Rooting the rootless: Exploring the litera tures of the Indigenous Cultures" by GDC Udhampur	Nil	01/12/2019	02/12/2019	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
3-Days training course on "Gender Budgeting" by JK IMPARD	1	08/07/2019	10/07/2019	03
One week FDP-cum- Workshop "Personality Development and Communication Skills", by GDC Udhampur, JK	1	22/07/2019	28/07/2019	07
FDP on Energy Power systems, SMVDU, Katra JK	1	05/08/2019	09/08/2019	05
International Conference on Global	2	31/10/2019	02/11/2019	03

challenges, Innovation and Sustainability of Mankind "Unravelling the Mind's Eye", by GDC Udhampur

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Gratuity, Maternity leave, along with other leaves, GPF, Group Insurance, SLI, Medical Bills disbursement as well as benefits of different welfare schemes through affiliating University.	Gratuity, Maternity leave, along with other leaves, GPF, Group Insurance, SLI, Medical Bills disbursement etc.	Different scholarship schemes like, CSSS, Post matric scholarship for ST (CS), Post matric scholarship for minority (CS), Post matric scholarship scheme for college students (SC,OBC,EBC), Post matric scholarships under ministry of labour and Employment.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

To ensure the utilization of different grants received by the college for developmental activities during the financial year, financial audit is a regular feature. The management always tries to ensure the utilization of different funds and grants at the disposal of college in a transparent manner by involving the senior faculty members and subjecting the expenditure to audit by auditing agency. The institute has established mechanisms for conducting internal and external audits for every financial year to ensure financial compliance. The internal audits are carried out whenever required. An external auditor appointed by Govt. executes the statutory audit. Financial audit is conducted once in a year after the completion of financial year. No major objections are found in the audit by the auditing authorities and minor audit suggestions are compiled with as per procedure.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Null	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	Yes	IQAC Coordinator
Administrative	Nil	Nil	Yes	IQAC Coordinator

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

To achieve the excellence in the field of education and overall development of the college, Parent teacher association is an important pillar. Involvement of parents in different initiatives is always appreciated. Parents contribute and give their valuable suggestions through their representation on different occasions like, Parent teacher meet or when invited in different functions and asked for suggestions. Parents from industrial sector or business community plays an important role in providing the blue print in industrial sector or business houses to aspiring pass outs for possibilities of different types job opportunities. The suggestions or feedback are always taken positively for the welfare of society and institution.

6.5.3 – Development programmes for support staff (at least three)

1. Soft skill programme

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Automation of library 2. More ICT enabled class rooms and Laboratories. 3. Increased role of placement cell and career counselling cell. 4. Introduction of new courses at PG and UG level. 5. Focus on introducing more skill course. 6. Ensuring the overall development of the students by providing them all possible opportunities in different walk of life.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	FDP workshop on Personality Development and Communication Skills	22/07/2020	22/07/2020	27/07/2020	90
Nil	Maiden Parents Teacher Meet	02/08/2020	02/08/2020	08/08/2020	150
Nil	Alumni Meet	19/02/2020	19/02/2020	19/02/2020	100

Nil	International Conference on Water Conservation	02/03/2020	02/03/2020	04/03/2020	180
Nil	EDP Training Programme	03/03/2020	03/03/2020	03/03/2020	25
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
A 'pink toilet' fitted with 'Sanitary Napkin Vending Machine' and Incinerator, for female staff and Girls students	23/08/2019	23/08/2019	60	45
Awareness Programme on Sanitation and Female Health	15/10/2019	15/10/2019	100	50

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

-- NSS/NCC/General Students are encouraged to participate the activities like Tree Plantation Drive, Pollution Awareness Seminar, Swachh Bharat Abhiyaan, Animal Welfare Day Celebration, International Environmental Day Celebration etc. The NSS Unit of Govt. Degree College Udhampur organized an online Intra-College Poster Making and Slogan Writing competition to mark the celebration of World Environment Day today on 05-06-2020. The event was conducted under the guidance of Principal, Prof. Subhash Chander. The winners were awarded e-certificates to boost up their morale. Prof. Babu Lal Thakur, Prof. Ajay Sharma and Prof. Kamaldeep Kaur were the jury members. Ms. Kritika, Ms. Prinka Manhas Mr. Rohit bagged the first three prizes respectively in Poster-Making. Ms. Simran Kaur, Ms. Meenakshi Ms. Kajal Thakur bagged the first three prizes respectively in Slogan writing. -- Anti-Plastic Awareness Rallies are conducted. -- E-Waste Collection drives are arranged regularly. -- "Drugs are no different to the bullets of the terrorists" said Sh. Sujit K. Singh, IPS, DIG Udhampur-Reasi Range while interacting with students on Drug Abuse in the Government Degree College Udhampur. Speaking on the occasion, The DIG said that when neighbouring countries failed to kill us with bullets, they started pumping drugs into our Country, thus crippling the whole young generation without firing even a single bullet. He further said that enemy countries whose economies are crippled are resorting to Narco-Terrorism, generating funds for themselves at the cost of destroying our young generation. Quoting from the WHO

sources, Sh Sujit Kumar Singh IPS said that out of total drug addicts of 40 million in the whole world, India is having eight million plus drug addict. -- 3 Days International Conference on Water Conservation were conducted by the College from w.e.f 29th Feb to 2nd March, 2020

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	<p>We firmly believe that the outcome of education is to facilitate actualization of human potential by making its stakeholders, particularly higher educational administrators, teachers and learners conscious about human values and professional ethics. The principal values to be actualized are as follows: ?Compassion and Love (Prem and Karunaa): Love and Compassion is the sincere care for others, kindness and empathy. The concept of 'Love for all' leads to consideration of the whole world as a family as in the concept of Vasudhaiva Kutumbakam.</p> <p>?Peace (Shanti): The scope of peace includes peace at the individual level and at the world level. For world peace,</p>

peace at the level of individual, society and nations is imperative.

?Truth (Satya): Truth is eternal and unchanging, as it deals with ultimate and unchanging reality. In professional life, the simplest manifestation of truth is in sincerity that can be seen in terms of commitment to work.

?Non-Violence (Ahimsa): Non-violence is a result of restraint from consciously doing any harm through one's thoughts, speech or action to any entity, living or nonliving. Nonviolence demands abstinence from hatred and nurturing love and compassion for all beings.

?Righteousness (Dharma): Righteousness is the backbone of core human values and also of human existence. It involves practicing good manners and decorum at every stage. In simple language, it is marked by 'right conduct'.

?Renunciation or Sacrifice (Tyaaga): Renunciation begins when selfishness ends. Renunciation in its simplest form is seen in austerity, sense control, and selflessness.

?Service (Sevaa): When love and compassion for others and willingness to sacrifice for others out of love take the form of action, it becomes service. Service is possible only when one loves others as one's own, not as other. The value of service demands equanimity without any conditions or discrimination on the lines of caste, creed, race, region or religion.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Anti Drug Rally	21/08/2019	21/08/2019	100
NSS Camp (Swachh Bharat Abhiyaan)	Nil	Nil	Nil
Gandhi Jayanti as 'Shramdaan'	02/10/2019	02/10/2019	150
AIDS awareness Ralley	23/12/2019	23/12/2019	80
Road Safety Week	15/01/2020	15/01/2020	120
Mega Walkthon' under Fit India Movement	30/01/2020	30/01/2020	75
'No substitute of hard work for success'	02/02/2020	02/02/2020	100

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Campus is covered with old and young trees, ornamental shrubs and herbs. There is one botanical garden, parks, concrete Jungle and Ashok Vatika in the College has lush green environment, rich in natural flora and fauna --Clean and Green Campus: Proper waste disposal measures are taken particularly in the hostels, staff quarters, classrooms, playground etc. with the help of Municipality. Big dustbins are placed at the appropriate place in the campus and use of small dustbins in the classrooms, staff rooms, offices for waste disposal items. Campus are covered with old and young trees. Also plantation derives are also conducted throught the years with help of NSS/NCC students and different local organizations. Regular cleanliness drives are undertaken by the NSS/NCC students. Also various porgarmmes related to Swachh Bharat Abhiyan are organized in the Campus. --The College has installed green generator for alternative and uninterrupted source of power and has taken decision to use of LEDs and CFLs only. Energy Conservation: All the compact fluorescent lamps (CFLs) imercury and sodium vapour (250 watt: 1250 watt) street light have been changed to energy efficient Light Emitting Diodes (LEDs) bulbs and sets (40 watt) in the campus. The faculty members, administrative staff and students are sensitized to use electric power judiciously. --Minimum use of Plastic: The institution conducted several awareness camps through NSS and NCC students and general lectures/Seminars for enlightening the students for working the campus plastic and it is now minimum use of plastic in the campus. We try to make a plastic free campus in the coming years. --Rain Water Harvesting: Rain Water harvesting system are in operation in most of the building of the College. As such roof water and rain waters are harvested for various uses and recharging the ground water. --Parking Area: A standard parking space of the College is just near the main gate of the College. All staff / students parked their vehicles in the designated parking lot(staff parking and student parking). Vehicles entry beyond that point is strictly prohibited and there is one barrier to put the restriction for entry of vehicles after the said point

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The two best practices implemented by the institution are: ?Promotion of sustainable environment ?Social commitment and community outreach BEST

PRACTICES - 1 Title: Social Commitment and Community Outreach Objectives of the Practice • This practice tries to instil a sense of social service in our students so that they can recognise it as a larger conditioning framework of their education. • We aim to raise student knowledge of current socioeconomic gaps in income, education, health, and nutrition, as well as instil compassion and understanding for the needs of the underprivileged. • Without social commitment, education is incomplete. We work for the betterment of marginalised section of the society and assist them through a variety of outreach programmes. The Context People from low socioeconomic backgrounds live lives marked by social inequity and a lack of possibilities, whether it be a lack of a sustainable livelihood or educational prospects, or a lack of access to healthcare and cleanliness. Education, on the other hand, is the only way to level the playing field. Education system in India can bridge these gaps by creating awareness among the youth of the nation. College provides a comprehensive education with the aim of maximizing students social sensibilities. Several college committees and associations work together to build a long-term action plan to address social challenges. Shivaji College students are involved in the implementation of these goals and are given multiple opportunities to engage in empathetic community service. The Practice The college creates a synergy between its community work and outreach platforms such as the NSS, the NCC, the Eco-Club, the Heritage Club, IQAC, various College Committees and the Alumni Association, thereby creating a multivalent and mutually renewing forum for meaningful dialogues, actions, and interactions. College organises programmes to sensitise youth towards the needs of the under-privileged. • Efforts towards inclusion: The NSS/NCC volunteers regularly visit Orphanage and Oldage Home at Udhampur, near to Head Post Office Udhampur. Students visit and interact with the occupants and discuss issues related to health, hygiene and education. The volunteers also teach young children living in the Orphanage Home. They celebrate festivals like Diwali and other major festivals with them as a small effort towards inclusion. • Awareness for protecting the environment: The Eco Club has played a seminal role in educating the students about the pressing needs to conserve the environment through eco-friendly practices. Multiple approaches to addressing environmental issues like effective organic and e-waste management procedures and locality cleaning drive have become a model of sorts for green initiatives in the area. Several plantation drives takes place with the help of different communities. • Financial aid and help: College organizes visits to destitute homes like Orphanage and Old Age Home . These homes offer shelter to people who have been abandoned by their families due to financial or health issues. Our students interact with them, share their problems, and extend help wherever possible. College also provides Financial Aid to the needy and poor students (who belongs to Below Poverty Line) of the college in every session through Financial Aid Committee of the College. Moreover, College also provide assistance to the College students to get the various scholarships from Government and private bodies. • Sharing and caring: Festivals such as Saraswati Pooja, Republic Day, Independence Day, International Youth Day, International Women Day, International Yoga Day, etc. were commemorated by a variety of activities. • Awareness programmes against alcoholism and drug abuse: Alcoholism and drug- addiction is one of the major problems in Udhampur. Not only do the men waste a major part of their family income on alcohol and drugs, they also indulge in fights with family and neighbors, under the influence of these substances. Student volunteers perform plays and organize rallies to highlight the evils of substance abuse through interaction with the people from Udhampur . College also organize different seminars, debate and painting competitions in collaborations with different organisations on such issues to aware the students. • Efforts towards creating a gender just society: College considers gender issues as one of the core issues to be highlighted and addressed. College also run a course on Gender Sensitization to aware the

students on such issues. Evidence of Success The colleges various practises have been extraordinarily successful in terms of the intensity and scope of its vision and action. Not only has the institution been able to educate its volunteers and other students about the importance and nature of social work, but it has also been successful in reaching out to Udhampur locals. In general, students have become observant of the requirements of needy and poor people.

Looking at their poor living conditions, students and the staff expressed compassion and empathy by initiating food and clothes distribution drives. Sanitary pads and other daily use items were collected in the college and later on distributed to these needy people through NSS and NCC students of the College. Through plays, rallies and other campaigns, we have been able to garner the attention of the slum dwellers and the public towards these issues.

Problems encountered and resources required Illiteracy and poverty are interrelated and deep-rooted problems of our society. For a poor person, food is more important than education. Convincing people to send their children to school instead of sending them to work is very difficult. Consistent, continuous efforts are required to convince parents to send their children to school with very little success. The mindset of the inhabitants of the local slum had to be gradually changed by the NSS volunteers and faculty advisers. The volunteers could eventually convince them of their well-meaning intentions through their sustained efforts at social amelioration. Alcoholism is a rampant problem in our society. Alcoholic abuse aggravates domestic violence. Student volunteers have made efforts to convince young men in the neighbouring area not to take up alcohol and save their future and their families. Planning visits to destitute homes requires resources. For regular visits, a large amount of funding is required. More financial resources and local partners in this comprehensive endeavour are required. BEST PRACTICES - 2 Title: Improving Teaching and Learning Process Objectives of the Practice: To promote the skill of learning and to improve the learning outcomes to provide "head-heart and hand approach" to learning to communicate and collaborate to provide hands-on and heads-on experience to develop learning resources to use multimodal representations, multimedia and hypertext possibilities to have an unlimited access to authentic resources to support the process of learning to accelerate the teaching and learning efficiency to motivate students towards innovative learning to enrich the process of learning. The context: Chalk-Talk-Walk, the traditional teaching style, has some drawbacks, such as board management, crisp diagrams, and handwriting abilities. Curricula that emphasise proficiency and performance are becoming popular in modern settings. Curricula are designed to emphasise abilities and concerns related to information application. All of these prerequisites can be met using ICTs, and there are currently numerous great examples of world-class settings for competency and performance-based curricula that make effective use of these technologies. Teachers and students can benefit from the integration of information and communication technologies.

ICT is used to supplement traditional teaching methods, particularly in challenging subject areas. Teachers must be involved in the development of online teaching resources, multimedia presentations, and online video lectures in order to attain these goals. Teachers use ICT to create relevant and interesting learning experiences for their pupils. Students can use ICT to engage in inquiry-based, innovative learning strategies. In today's world, ICT is unavoidable. The implementation of ICT in education develops higher order skills such as collaborating globally and solving complex real world problems. It improves the perception and understanding of the world of the student. Thus, ICT can be used to prepare the workforce for the well informed, skillful society and enhance the global economy. The practice: Information Communications Technology (ICT) enabled teaching methodologies are being followed by the faculty members in class rooms as a complementary tool for conventional teaching methods. The use of multimedia teaching aids like, LCD projectors, smart classrooms and internet enabled computer systems are usually

employed in classroom. Every year, all the departments conduct seminars, workshops and guest lectures on the new developments in the core subjects for effective teaching and learning by the faculty members and students. Language lab and communication skill laboratory help the faculty to enhance knowledge in the field of English communication and writing skills. Seminar halls is equipped with multimedia facilities. Invited talks and webinars are conducted in seminar hall using ICT facilities. Evidence of success: The multimedia presentations, video lectures and links developed and provided by the faculties belonging to different disciplines. The hits, following up of the above mentioned videos by Students, feedback and comments. Problems encountered and resources required: The major problems encountered are • Non-availability of smart phones among rural students who are in large numbers in our Institution. • High-speed internet facility with WiFi • Smart boards with proper acoustics

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.gdcudhampur.in/bestpractices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The priority and thrust area in which the college has been making advances is inclusivity on campus and beyond. As a result, College not only encourages inclusion in theory, but also executes it on campus through a variety of teaching and learning procedures, as well as co-curricular and extra-curricular activities. Inclusive education refers to students of all abilities and backgrounds having equal access to the teaching-learning ecosystem, regardless of cognitive or physical obstacles, and having equal possibilities for holistic growth. It is the aim of our college to embolden the talent of students and let them emerge. This can be achieved only through systematic education which college is providing. The alignment of an institutions behavior and efforts with its vision and mission is a reliable indicator of its success. The following are some practises that encourage inclusion on campus and beyond:
?Educational Practices ?Community Involvement ?Practices of Collaboration
?Supplementary Aids and Services ?Sustainable Development through Education (ESD) ?Quality infrastructure for quality education ?Developing the employable skills of the student ?Developing the sense of social responsibility among students ?Developing a sense of respect towards moral values ?Developing the Leadership skills Furthermore, the institution aims to improve the climate of inclusion in the college on many levels, including environmental, economic, and social, as the inclusivity should be cultivated in various dimensions

Provide the weblink of the institution

<http://www.gdcudhampur.in/iqac>

8.Future Plans of Actions for Next Academic Year

The academic pursuits with the maximum utilization of ICT, students' skill enhancement, library up gradation and infrastructure development are the areas which college is thinking of prioritizing in next year. The college will develop the Online learning portal a common plat form for the students and all the departments of the college will prepare e-learning academic resources so that e-content is available on this LMS. Beside the e-content, it is also proposed to have the online meeting class wise, feedback from students, assignment and provision for conduct of online internal assessment tests in the portal. To make it more informative and resourceful for the benefit of students ,the latest proven technology based teaching will be added in due course of time. The main objective is to make the information and resource material available at the door

step of the students anytime and anywhere. It is also proposed to add up more ICT enabled classrooms. (For this equipping classrooms with smart LED boards with facilities like online teaching, ppt and AV presentation and many more features that can be used to make teaching more interesting, understandable and informative) Library is considered as heart of learning resource of any institution, IQAC will propose to encourage and run the library automation function for the users, to increase the subscription of diversified newspapers and journal access and make available the e-journals for all the programmes, to strengthen the internal library functions and also to implement and put in place the best practices in library. As a policy matter, currently more emphasis is given on imparting skill based education to students for gaining employment, it is proposed to liaison with NIELIT and other institutions to start with the certificate courses in Tourism Management/THSC, Computer Application, Tally, Internet of Things and Data Entry Office Automation. It is also proposed to have the browsing facility by setting up of browsing centre and e-content developing studio. Students with no internet access in their area or due to poor network to attend the online classes through various online applications, can access to browsing facilities in the institution so that they could prepare the academic and profession related content electronically. With the introduction of various other subjects, it is pertinent to have the infrastructure, buildings and manpower, the college has submitted proposal and estimates for the constructions of class rooms, laboratories, administrative blocks and sanitary facilities etc.